

City of Westworth Village
311 Burton Hill Road • Westworth Village, TX 76114
817.710.2500 • Fax 817.710.2501

PLANNING & ZONING COMMISSION MEETING MINUTES

FEBRUARY 12, 2013
TIME: 6:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

P & Z	Chairperson	Melva Campbell
Attendees:	Secretary	Darla Thornton
	Member	Margaret Worthington
	Member	Michael Lewis
	Member	Tom Weaver
	Member	Jim Evans
Council Attendees:	Mayor	Tony Yeager
	Council Member	Jill Patton
	Council Member	Nick Encke (arrived 6:05pm)
	Council Member	Steve Beckman
	Council Member	Mike Coleman
Staff Attendees:	City Administrator	Roger Unger
	City Secretary	Carol Borges
	Fire Chief	John Rodriguez (arrived 6:15pm)
	Code Enforcement	Ryan Studdard
	City Attorney	George Staples
Guests:	Brown Family Dentistry	Dr and Mrs Kent Brown (Connie)
	Builder	Bob Shaw
	Baird Civil Engineer	Trace Strevey
	Architect	Mike Barnes
	Real Estate Agent	(unidentified by name)
	NAS JRB Cmty Liaison	Rachel Wiggins
Absent:	Member	Jeannette Jones

CALLED TO ORDER at 6:00 pm by Chairperson Melva Campbell.

Action Items:

I. Approval of Minutes from P&Z meeting on January 29, 2013.

- **MOTION** made by Michael Lewis. **SECOND** by Jim Evans. **Motion passed unanimously**, by a vote of 6 Ayes and 0 Nays.

II. Discuss and/or take action with respect to preliminary plat and site plan for Planned Development #2 (Shaw-Stites' property).

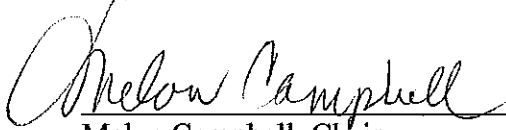
- Fire Marshall Lewis stated he reviewed the plans and has no issues at this time. Chair Melva Campbell stated she discussed the entrance on Roaring Springs Road and the possibility of needing designated turn lanes in the future, with the Public Works Supervisor Larry Briones. City Administrator Roger Unger stated the fire lane shown will be re-identified as a cross access easement. Water and sewer lines are already in place for these two lots. The six foot (6') fence between this property and the existing townhomes will be changed to an eight foot (8') masonry
- Discussion continued regarding drainage, landscaping, tree survey and mitigation, construction materials, design requirements for Planned Development versus straight Commercial zoning;
- **MOTION** made by Margaret Worthington to approve the preliminary plat for Planned Development #2, including the cross access easement. **SECOND** by Michael Lewis. **Motion passed unanimously** by a vote of 6 Ayes and 0 Nays.

III. Set meeting date for March 12, 2013, at 6:00pm, prior to the City Council meeting.

ADJOURNED at 6:40 pm by Chairperson Melva Campbell

MINUTES taken by City Secretary Carol Borges

MINUTES APPROVED BY:

 on this, the 12th day of MARCH, 2013.
Melva Campbell, Chair

SIGNATURE ATTESTED BY:


Darla Thornton, Recording Secretary

